

## **Privacy Statement**

Zeilschool Het Veerse Gat, located on Polredijk 21, 4351RT Veere, Netherlands, is responsible for processing personal data as stated in this privacy statement.

Contact information:

<https://www.veersegat.nl>

Polredijk 21

4351RT Veere, Netherlands

0031118501398

Dirk Epke is the Data Protection Officer of Zeilschool Het Veerse Gat and can be reached via [info@veersegat.nl](mailto:info@veersegat.nl)

### **Personal Data processed by us**

Zeilschool Het Veerse Gat processes your personal data when you make use of our services and/or because you provide these data to us yourself.

Below, you can find an overview of the personal data that we process:

- First and last name
- Sex
- Date of birth
- Place of birth
- Address information
- Phone number
- Email address
- IP address
- Other personal data that you actively provide regarding diet, allergies and use of medication.
- Location information
- Bank account number
- Photos that are taken during the stay at the Zeilschool and that are placed on the Facebook page of Het Veerse Gat.

### **Zeilschool Het Veerse Gat processes the following special and/or sensitive personal data of you**

- data of persons younger than 16 years old

Our website and/or service does not intent to collect data about website visitors who are younger than 16 years old, unless they have permission from parents or guardians. However, we cannot check whether a visitor is older than 16. We therefore advise parents to be involved in the online activities of their children, so as to prevent data from being collected about children without parental consent. When you are convinced that we have collected personal data from a minor without this consent, please contact us via [info@veersegat.nl](mailto:info@veersegat.nl) and we will remove data concerned.

### **The purpose and basis for processing personal data**

Zeilschool Het Veerse Gat processes your personal data for the following purposes:

- Handling your payment
- Being able to issue diplomas according to the CWO (Watersports Training Committee, [www.cwo.nl](http://www.cwo.nl))

- Sending our newsletter and/or advertising brochure
- Being able to call or email you if necessary for the execution of our services or to inform you of calamities.

### **Automated decision making**

Zeilschool Het Veerse Gat does not make decisions based on automated processing of matters that could have (significant) consequences for people. This pertains to decisions made by computer programmes or systems without human interference (such as an employee of Zeilschool Het Veerse Gat). Zeilschool Het Veerse Gat uses the following computer programmes or systems: Internet, email and Word and Excel of Microsoft, this regarding correspondence with customers, prospects and other stakeholders of the Zeilschool and for planning, scheduling and instruction purposes.

### **How long we retain personal data**

Zeilschool Het Veerse Gat does not retain personal data longer than strictly needed to realise the goals for which your data are collected. We observe the retention period of 7 years for all personal data, in agreement with the fiscal retention period.

Sharing personal data with third parties

Zeilschool Het Veerse Gat does not sell your data to third parties and only provides these if necessary within the execution of our agreement with you or to comply with legal obligations. We enter into a processing agreement with companies that process your data by our order to ensure the same level of security and confidentiality of your data. Zeilschool Het Veerse Gat remains responsible for this processing.

### **Cookies, or comparable technologies, that we use**

Zeilschool Het Veerse Gat only uses technical and functional cookies and analytical cookies that do not infringe on your privacy. A cookie is a small text file that is stored on your computer, tablet or phone when you first visit this website. The cookies we use are necessary for the technical functioning of the website and your convenience of use. These ensure that the website functions properly and remember your preferred settings, for instance. We can also use these to optimise our website. You can unregister for cookies by adjusting your browser settings so that it does not store cookies. Additionally, you can also remove all previously-stored data via the settings of your browser.

### **Viewing, adjusting or removing data**

You have the right to view, correct or remove your personal data. Additionally, you have the right to withdraw your possible consent for data processing or to object against the processing of your data by Zeilschool Het Veerse Gat and you have the right to transfer data. This means that you submit a request to us to send your personal data in a computer file to you or to another organisation appointed by you.

You can send a request for viewing, correction, removal or transfer of your personal data or a request for withdrawal of your consent or objection to the processing of your personal data to [info@veersegat.nl](mailto:info@veersegat.nl).

To be sure that the request for access to your data was made by you, we ask that you send a copy of your passport along with the request. In this copy, black out your passport photo, MRZ (machine

readable zone, the numbers at the bottom of the passport), passport number and Citizen Service Number. This is to protect your privacy. We will respond to your request as quickly as possible, but within four weeks.

Zeilschool Het Veerse Gat would also like to point out that you can file a complaint with the national authority, the Data Protection Authority. You can do so via the following link:

<https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

### **How we secure personal data**

Zeilschool Het Veerse Gat is serious about the protection of your data and takes suitable measures to counter improper use, loss, unauthorised access, undesired disclosure and unauthorised changes. If you have the impression that your data are not properly secured or if there are indications of improper use, please contact us via [info@veersegat.nl](mailto:info@veersegat.nl).